

# Procurement of a CCTV Installations, repair and preventative maintenance contract

<b>Cabinet</b>	15 June 2023
<b>Report Author</b>	Eden Geddes, Enforcement & Multi-agency Task Force Manager
<b>Portfolio Holder</b>	Cllr Heather Keen, Cabinet Member for Neighbourhoods
<b>Status</b>	For Decision
<b>Classification:</b>	Unrestricted
<b>Key Decision</b>	Yes
<b>Reasons for Key</b>	Value of contract
<b>Ward:</b>	Thanet Wide

## Executive Summary:

The current CCTV contract for Installations and planned and preventative maintenance awarded under a Crown Commercial Service Framework is due to expire.

The council wishes to make Use of Crown Commercial Service Framework (RM3808) LOT 12 as the method to procure services for CCTV in relation to Public Space Surveillance Systems/ housing stock CCTV and corporate asset CCTV inclusive of installations and Repairs/Maintenance.

The value of the contract under the duration of terms is £650,000 It is considered proper that the use CCS Framework RM3808 be utilised.

## Recommendation(s):

That the use of Crown Commercial Service Framework (RM3808) LOT 12 be agreed as the method to place a direct award to British Telecommunications plc in relation to CCTV services around Public Space Surveillance Systems/ housing stock CCTV and corporate asset CCTV inclusive of installations and Repairs/Maintenance for a minimum period of 3 years.

## Corporate Implications

### Financial and Value for Money

The cost of the contract for a 3 year duration (including a provision for x2, 1 year extensions) is estimated at £650,000 in total over the 5 year period.

The contract draws together budgets for Public Space CCTV, Fixed CCTV systems and Housing CCTV systems. It is envisaged that this will reduce cost and improve Response time throughout the duration of the contract.

## Legal

The use of Crown Commercial Service (CCS) for framework contracts for common goods and services utilises only pre approved organisations eligible for the award of Call-Off Contracts during the Framework Contract Period. The use of the framework doesn't guarantee the Supplier any exclusivity, quantity or value of work under the Framework Contract. Meaning that changes in the market or use of new technologies are not restricted to a single supplier.

The Council has a public sector equality duty (under the Equality Act 2010 (the Act)). It covers nine protected characteristics: age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.

In summary, the Council must, in the exercise of its functions, have due regard to the need to: eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act. advance equality of opportunity between people who share a protected characteristic and those who do not. foster good relations between people who share a protected characteristic and those who do not. 7.5 The duty is a "have regard duty", and the weight to be attached to it is a matter for the decision maker, bearing in mind the issues of relevance and proportionality. It is not an absolute requirement to eliminate unlawful discrimination, advance equality of opportunity or foster good relations.

## Risk Management

A risk matrix has been developed as a part of this procurement strategy.

### Identify

- Key risk identified as follows:
- Challenge to award decision
- Cost exceeds available budget
- Supplier failure
- Subcontractor failure
- Framework not awarded in required timescale
- Regulatory changes

### Evaluate

Risk of this procurement approach is scored as low,

### Control and Mitigate

Mitigation actions:

- Ensure procurement is carried out in line with regulation and following Crown Commercial Services best practice
- Framework to deliver economies of scale. Continual market testing to check market rates, option to utilise other providers if required.
- Crown commercial Services monitors the financial viability of framework providers
- Proposed provider has over 200 sub contractors available providing mitigation
- Procurement placed on forward plan. Mechanism in place for Regular review of landscape.
- Membership of professional bodies to provide advance notice of additional risk elements.

## **Corporate**

The procurement supports the councils core business objectives in the following areas:

### **Growth**

- Encourage the rejuvenation of our high streets by supporting the growth of our creative industries.

### **Environment**

- Strengthening our already tough response to fly-tipping and maintaining the zero-tolerance policy towards littering.
- Protect and enhance where possible our parks, beaches and open spaces for the benefit of current and future residents.

### **Communities**

- Work with our partners to deliver a range of community safety initiatives across the District, taking tough action to tackle anti-social behaviour.
- Work in partnership with the community and Public Sector Agencies to seek new ways of working to improve or jointly deliver services.

## **Equality Act 2010 & Public Sector Equality Duty**

Members are reminded of the requirement, under the Public Sector Equality Duty (section 149 of the Equality Act 2010) to have due regard to the aims of the Duty at the time the decision is taken. The aims of the Duty are: (i) eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act, (ii) advance equality of opportunity between people who share a protected characteristic and people who do not share it, and (iii) foster good relations between people who share a protected characteristic and people who do not share it.

Protected characteristics: age, sex, disability, race, sexual orientation, gender reassignment, religion or belief and pregnancy & maternity. Only aim (i) of the Duty applies to Marriage & civil partnership.

The Public Sector Equality Duty imposed by the Equality Act 2010 states that public authorities must give 'due regard' to the need to eliminate unlawful discrimination, harassment and victimisation as well as to advance equality of opportunity and foster good relations between people who share protected characteristics (including disability) and those who do not. The procurement of this contract is intended to provide benefits to all sections of the community and be broadly reflective of service users, residents, business owners and business users in areas of CCTV coverage.

All areas of Thanet are affected by crime, anti social behaviour and fear of crime but they do not affect everybody equally. CCTV plays a significant role in reducing, deterring and detecting crime and anti-social behaviour in known hotspots: it also increases public reassurance by reducing the fear of crime.

A fully functional CCTV system is necessary to fulfil our statutory obligation arising from S.17 of the Crime and Disorder Act 1998

An impact assessment has been created (appendix 1)

## **Corporate Priorities**

This report relates to the following corporate priorities: -

### Growth

- Encourage the rejuvenation of our high streets by supporting the growth of our creative industries.

### Environment

- Strengthening our already tough response to fly-tipping and maintaining the zero-tolerance policy towards littering.
- Protect and enhance where possible our parks, beaches and open spaces for the benefit of current and future residents.

### Communities

- Work with our partners to deliver a range of community safety initiatives across the District, taking tough action to tackle anti-social behaviour.
- Work in partnership with the community and Public Sector Agencies to seek new ways of working to improve or jointly deliver services.

## **1.0 Introduction and Background**

- 1.1 Delivered under the government's Crown Commercial Services, the council has had a framework agreement via direct award with BT Telecommunications PLC. BT is a market leader in CCTV systems infrastructure. This direct award under a framework is due to expire and the council is required to procure a replacement contract
- 1.2 The most expedient method is to continue to utilise a Crown Commercial Services framework agreement in order to issue a direct award to BT Telecommunications PLC for the installation of new CCTV and the repair and planned preventative maintenance of existing CCTV systems within the district. This equates to approximately 650 CCTV cameras across the district.

## **2.0 The Current Situation**

- 2.1 The current framework agreement for CCTV is due to expire. Housing services which are responsible for CCTV in and around housing stock has utilised the framework to procure a number of new installations but will require an R&M contract at the end of the current warranty period. It is the intention of this new award to cover all existing and new public space CCTV, fixed asset CCTV in car parks and civic sites and CCTV covering housing stock locations.

## **3.0 Options**

- 3.1 **Use of Crown Commercial Services Framework (preferred option)** Due to the size, complexity, widespread geographical locations of assets and evidential requirements of our system, the council's public space CCTV system requires a dedicated specialist supplier for maintenance. The technical requirements of the system and the standard of support, development and maintenance required to deliver

a service fit for purpose means that a conventional security CCTV maintenance provider would be insufficient. As a result, it is important that a specialist CCTV supplier is contracted to provide the specific technical knowledge and expertise required by our system.

- 3.2 Do Nothing:** To not tender a repairs and maintenance service for CCTV would mean that the council would be in breach of the Surveillance Camera Commissioner's Code of Practice, leading to reputational damage. CCTV cameras and systems would not be repaired and would lead to the failure to support key partners in the prevention and detection of Crime and Anti-social behaviour.
- 3.3 In Sourcing:** The CCTV system, cameras and its associated transmission system incorporates a wide range of integrated technologies, which are installed across various different infrastructures principally using Fibre transmission. Currently there is not the expertise within the existing establishment to provide the range of disciplines required for the technical delivery of CCTV systems.
- 3.4 Competitive Tender:** A competitive tendering exercise undertaken. This would involve using the approved list or public advertisement. This would be time and resource intensive. The nature, scope and specialised nature of the services in this contract means the council's approved list is not appropriate.

Contact Officer: (Eden Geddes: Enforcement & MTF Manager)  
Reporting to: (Penny Button: Head of Neighbourhoods)

### **Annex List**

Annex 1: Equalities Impact Assessment.  
Annex 2: Risk Matrix

### **Corporate Consultation**

**Finance:** *Greg Dungan (Finance Manager)*

**Legal:** Sameera Khan (Interim Head of Legal & Monitoring Officer)